



# SOCIETY FOR THE AGED SICK

130 Hougang Avenue 1, Singapore 538900 • Tel: (65) 6922 6222 • Fax: (65) 6289 3227  
Email: enquiry@societyagedsick.org.sg • Website: www.societyagedsick.org.sg

We are a member of



## Notice of Annual General Meeting

NOTICE IS HEREBY GIVEN that the **54<sup>th</sup> Annual General Meeting** of SOCIETY FOR THE AGED SICK (the “**Society**” or “**SAS**”) will be held by way of electronic means through the online platform of Zoom on Monday 21<sup>st</sup> September 2021, at 6.30pm, to transact the following business:

### AGENDA

1. Opening of Meeting
  - 1.1 Welcome by Chairman
  - 1.2 Determination of quorum
2. To confirm the Minutes of the Society's 53<sup>rd</sup> Annual General Meeting held on 28<sup>th</sup> September 2020.
3. To consider any matters arising from the Minutes.
4. To consider and receive the Society's audited financial statements for the year ended 31<sup>st</sup> March 2021, together with all accompanying statements and the reports of the Auditors.
5. To consider and receive the Society's Annual Report for the financial year ended 31<sup>st</sup> March 2021.
6. To appoint RSM Chio Lim LLP as the Auditors for the current financial year ending 31 March 2022 and to authorize the Committee of the Society to fix their remuneration.
7. Any Other Matters.

Dated this 3<sup>rd</sup> day of September 2021

By Order of the Committee of SAS

.....  
Theodor Tan  
Hon. Secretary

This Notice of the 54<sup>th</sup> Annual General Meeting is also available on the Society's website and may be accessed at <https://societyagedsick.org.sg>.



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## **Access to all documents relating to the business of the Annual General Meeting**

All documents and information relating to the business of the Annual General Meeting (*including the minutes of the 53<sup>rd</sup> Annual General Meeting, annual report for the financial year ended 31 March 2021*) have been published on our website, accessible at <https://societyagedsick.org.sg>.

## **Request for hard copies**

In line with Singapore's initiative to reduce, reuse and recycle, the Society will not be providing hard copies of the documents relevant to the Annual General Meeting. However, should you still wish to receive hard copies of the documents, please send your request to [agm2021@societyagedsick.org.sg](mailto:agm2021@societyagedsick.org.sg).

## **Attached are the following:**

- (i) Particulars of the electronic means by which the 54<sup>th</sup> Annual General Meeting will be conducted and how members may participate in or access the 54<sup>th</sup> Annual General Meeting, including pre-registration requirements, and other administrative details.
- (ii) Proxy Form



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## Important Notes:

In light of the COVID-19 situation and pursuant to the relevant order under the COVID-19 (Temporary Measures) Act 2020, the following arrangements will be adopted for the 54<sup>th</sup> Annual General Meeting:

1. A member will not be able to attend the Annual General Meeting in person. A member **may only attend** the Annual General Meeting by observing and listening to the proceedings of the Annual General Meeting **by electronic means**.
2. Members will not be allowed to submit questions live at the Annual General Meeting. Instead, all questions must be submitted in advance by email to [agm2021@societyagedsick.org.sg](mailto:agm2021@societyagedsick.org.sg) or by post addressed to SAS, c/o Dr Timothy Teoh, President of SAS, 130 Hougang Avenue 1, Singapore 538900. The questions must reach SAS at least **seven (7) days** prior to the conduct of the Annual General Meeting.
3. All substantial and relevant questions will be addressed by the Committee of SAS (the governing body of SAS) and/or management prior to, or at, the Annual General Meeting. Questions that concern a matter that will be put to a vote will be addressed by the Committee and/or the management before the closing date for the lodgment of the proxy forms. Such questions shall be addressed via SAS's website.
4. A member may only vote by appointing the chairman of the Annual General Meeting as the member's proxy to vote at the meeting by depositing with SAS, an instrument of appointment (also known as "**the proxy form**") by post to 130 Hougang Avenue 1, Singapore 538900, or by electronic mail to [agm2021@societyagedsick.org.sg](mailto:agm2021@societyagedsick.org.sg). The completed proxy form must reach SAS at least **four (4) days** prior to the Annual General Meeting.
5. A copy of the proxy form is attached. In appointing the chairman of the Annual General Meeting as a proxy, a member must give specific instructions with regards to voting, or abstentions from voting, in the form of proxy, failing which the appointment may be treated as invalid.

## **Personal Data Privacy:**

By submitting an instrument appointing any proxy or other representative to attend, speak and vote at the Annual General Meeting and/or any adjournment thereof, a Member of SAS: (i) consents to the collection, use and disclosure of the Member's personal data by SAS (or its agents or service providers) for the purpose of the processing, administration and analysis by SAS (or its agents or service providers) of proxies/representatives appointed for the Annual General Meeting (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the Annual General Meeting (including any adjournment thereof), and in order for SAS (or its agents or service providers) to comply with any applicable laws or regulations and/or guidelines (collectively, the "**Purposes**") and (ii) warrants that where the Member discloses the personal data of any proxy/representative to SAS (or its agents or service providers), the Member has obtained the prior consent of such proxy or representative for the collection, use and disclosure by SAS (or its agents or service providers) of the personal data of such proxy and/or representative for the Purposes.